CHAPTER F.4.9 — PRESTARTUP REVIEW
CHECKLISTS

Revision 1 — September 2005


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This is the ninth checklist in the sixth volume of a series of books on the topic of Operational Integrity Management. The Table below provides a list of current books and chapters (the current chapter is highlighted). The home page for this Table of Contents is www.suttonbooks.net.

The first volume in this series provides an overview of operational integrity management (OIM): what it is, how it works, and what it achieves. The first volume also provides an overview of the industries to which operational integrity management techniques are usually used. The second volume consists of sixteen chapters, one for each of the elements in a representative operational integrity management program. Each chapter also describes how the individual elements can be integrated with one another. The third volume describes the principles of risk management, and also provides guidance to do with the development and management of occupational integrity programs. The fourth volume discusses regulations, industrial standards and legal issues. The fifth and final volume pulls together the materials in the first four volumes. It shows how operational integrity management systems can be designed, implemented and audited, and how operational integrity can be integrated into projects. The fifth volume concludes with a chapter that describes the roles and activities of the operational integrity management professional.
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# F.4.9 Prestartup Review Checklists

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## F.4.9.1 Management

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<thead>
<tr>
<th>Question</th>
<th>v</th>
<th>Notes</th>
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<tbody>
<tr>
<td><strong>F.4.9.1.1</strong></td>
<td></td>
<td>Does the operational integrity management program make it clear when a PSR is to be conducted?</td>
</tr>
<tr>
<td><strong>F.4.9.1.2</strong></td>
<td></td>
<td>Is the PSR program written down?</td>
</tr>
<tr>
<td><strong>F.4.9.1.3</strong></td>
<td></td>
<td>Is it clear who is responsible for managing the PSR program?</td>
</tr>
<tr>
<td><strong>F.4.9.1.4</strong></td>
<td></td>
<td>Is a written PSR report required?</td>
</tr>
<tr>
<td><strong>F.4.9.1.5</strong></td>
<td></td>
<td>Has a format for the PSR report developed?</td>
</tr>
<tr>
<td><strong>F.4.9.1.6</strong></td>
<td></td>
<td>Have all PHA items been closed out correctly?</td>
</tr>
<tr>
<td><strong>F.4.9.1.7</strong></td>
<td></td>
<td>Have all MOC items been closed out correctly?</td>
</tr>
<tr>
<td><strong>F.4.9.1.8</strong></td>
<td></td>
<td>Have all other recommendations been closed out correctly?</td>
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### F.4.9.2 New Equipment

<table>
<thead>
<tr>
<th>Question</th>
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<tbody>
<tr>
<td><strong>F.4.9.2.1</strong> Have manufacturers’ and vendor’s instructions be incorporated into the operating procedures?</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>F.4.9.2.2</strong> Have manufacturers’ and vendor’s instructions be incorporated into the maintenance procedures?</td>
<td></td>
<td></td>
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<td><strong>F.4.9.2.3</strong> Does all new equipment meet industry and company standards?</td>
<td></td>
<td></td>
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<tr>
<td><strong>F.4.9.2.4</strong> Has all new equipment been installed according to company standards?</td>
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### F.4.9.3 Procedures

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<tr>
<td>F.4.9.3.1 Have the emergency procedures been updated to reflect the changes made?</td>
<td>v</td>
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<tr>
<td>F.4.9.3.2 Have the operating procedures been updated to reflect the changes made?</td>
<td></td>
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<tr>
<td>F.4.9.3.3 Have the maintenance procedures been updated to reflect the changes made?</td>
<td></td>
</tr>
<tr>
<td>F.4.9.3.4 Have the troubleshooting procedures been updated to reflect the changes made?</td>
<td></td>
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### F.4.9.4 Walkdown

<table>
<thead>
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<th>Notes</th>
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</thead>
<tbody>
<tr>
<td><strong>F.4.9.4.1</strong> Have qualified persons visually checked the new equipment?</td>
<td>v</td>
</tr>
<tr>
<td><strong>F.4.9.4.2</strong> Have the changes been checked against other documents, such as P&amp;IDs and PFDs?</td>
<td></td>
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